**Decatur County Board of Elections and Registration**

**Decatur County Elections Office, Courthouse Annex**

**122 W. Water St.**

**Bainbridge, GA 39817**

**December 9, 2022**

**Call To Order**

**Administrative Notes and Announcements**

The regular meeting of the Decatur County Board of Elections and Voter Registration was called to order by Board Chairman Keith Sellars at 6:00 p.m., and stated that the meeting had been duly advertised in the newspaper, and on the appropriate building properly identifying the meeting date, time and location as required by governing laws. All Board members were in attendance.

**Public Participation**: None

**Board Members present: Staff and others present:**

Board Chairman Keith Sellars Joyce Coddington, Chief Elections Official

Vice Chairman Beverly Holmes Linda Walton, Assistant Chief Elections Official

Board Member Dan Provence Margaret Bryant, Deputy Registrar

Board Member Johnny Brown

Board Member Gina Burke Rebecca Harrell, Charles Harrell, Emma Sales,

 Tequila Rogers, Valerie Bush, Suzan Yates,

 Melba Andrews, Patricia Williams, Grace Moorhead,

 Ebony Christmas, Angela Bryant, Zakiya Williams,

 Penny White

**Approved Minutes**

Board Member Dan Provence made a motion to accept the minutes from the December 9, 2022, regular meeting. Board Member Johnny Brown seconded the motion. Motion passed unanimously.

**Budget**

Chief Elections Official Joyce Coddington reviewed the current budget. Coddington reviewed the budget advising that the budget was currently at 67%, but that did not include the expenses for contract labor for the December 9th election. Coddington advised that contract labor would be higher due to the demands of the last two elections.

**Old Business**

1. **Ballot Sorter**

At the request of Chairman Sellars, Coddington looked into the cost of purchasing a ballot sorter for each of the precincts. Coddington informed the board that Dominion does not sell the ballot sorters and that they would have to be purchased through a separate vendor. Upon researching other companies Coddington found that the ballot sorters available were not going to be what we needed or wanted. Coddington also informed the board that during the GARVIS conference there would be multiple vendors on site to demonstrate other products that would be more suit our needs best. The Board agreed on waiting until conference to see products that are best for our needs.

1. **December 9, 2022 General Election Runoff**

Chairman Sellars asked the staff to go over the Provisionals for this election. Coddington advised the board that there were 16 Provisionals. Coddington said that most Provisionals were issued due to being out of precinct with 3 Provisionals due to the voter having an absentee ballot issued to them that they didn’t return to vote in person. Chairman Sellars asked for a motion to accept the Provisional ballots as recommended by the Election staff. Vice Chairman Holmes made the motion and Board member Burke seconded the motion. The motion passed unanimously. Board member Provence made a motion certify the election and Board member Brown seconded. Motion passed unanimously.

**New Business**

1. **New Shredder for Office**

Coddington advised the board that the current shredder is no longer working and is not able to be repaired. Coddington provided the board with a quote on a new shredder of the same brand and with the same security standards that are required by the state. Board member Provence asked the age of the current shredder and the actual age was unknown but it was estimated to be at least 8 yrs. of age. Board member Provence expressed concern about going over the budget for office equipment. Coddington agreed that it would probably make us go over budget depending on any other issues arising before the end of the budget year. Board member Burke made a motion to purchase the shredder and Board member Provence seconded the motion. The motion passed unanimously.

1. **Copier (New vs Repair)**

Coddington advised the board that the current copier was experiencing problems and frequently needed some repairs. Coddington stated that Tristate had said that the copier is older and will continue to need repair. Coddington provided the board with an estimate for a new copier and what it would cost to repair the current copier. Coddington also advised the board of a maintenance plan available toward the cost of repairs, but would incur a monthly cost; as well as a cost per sheet when going over what the monthly allotted number of copies per the plan. The board stated that more information was needed before purchasing a new copier or just repair the old one. The board asked the staff to look into how much we have spent on repairs for the current copier as well as how many copies were made monthly; so that they can make a decision based on that information. However, the Board recommended replacing the drum on the current copier. Board member Burke made a motion to purchase the drum, table the discussion on the maintenance contract and new copier until further information can be obtained. Vice Chairman Holmes seconded and the motion passed unanimously.

Chairman Sellars read the upcoming events. Coddington reminded the Board of the upcoming GAVREO conference; also return the sign-up sheet so that the County can issue a check.

Chairman Sellars asked for a motion to adjourn. Board member Gina Burke motioned for adjournment and Vice Chairman Holmes seconded and passed unanimously. Meeting adjourned at 6:34 pm