

**MINUTES**

**DECATUR COUNTY BOARD OF COMMISSIONERS**

**COMMISSIONERS' BOARD ROOM**

**TUESDAY, OCTOBER 25, 2022**

PRESENT: CHAIRMAN PETE STEPHENS, VICE CHAIRMAN DENNIS BRINSON, COMMISSIONERS, BOBBY BARBER, JR, RUSTY DAVIS, AND STEVE BROCK, COUNTY ADMINISTRATOR ALAN THOMAS, COUNTY ATTORNEY BRUCE KIRBO, AND COUNTY CLERK MICHELLE WEST.

ABSENT: COMMISSIONER GEORGE ANDERSON

**INVOCATION AND THE PLEDGE OF ALLEGIANCE**

Chairman Stephens called the regular meeting to order at 7:00 p.m. After the call to order, Randy Williams gave the invocation and all those assembled pledged allegiance to the flag of the United States of America.

**APPROVAL OF AGENDA**

County Administrator Thomas made a request to add number 7 to discuss Farm Service Agency Lease Agreement. Commissioner Davis made a motion to approve the agenda, with the amendment. Commissioner Brock seconded the motion, a vote was taken and unanimously approved.

**SPECIAL PRESENTATIONS**

There were no Special Presentations.

**PUBLIC PARTICIPATION**

There was no Public Participation.

**APPROVAL OF MINUTES**

Vice Chairman Brinson made a motion to approve the minutes of the Commissioners' meeting held October 11, 2022, as presented. Commissioner Brock seconded the motion, a vote was taken and unanimously approved.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

**Update on Lake Seminole – Steve Dickman.** Chairman Stephens recognized Steve Dickman who presented information to the Board about the Stewards of Lake Seminole, Inc., a newly formed organization. Mr. Dickman stated the Stewards of Lake Seminole, Inc., has been granted a 501(c)(3) designation and will operate as a non-profit organization. Mr. Dickman made a visual presentation regarding the new website and described in detail the information available on the website and the plans and purpose of the organization. Mr. Dickman stated the mission of the Stewards of Lake Seminole is to work with the Corps of Engineers to preserve and enhance Lake Seminole.

**Consider Jail Control System Replacement Bid.** Chairman Stephens recognized County Administrator Thomas who stated he included in the Commissioners' packet a letter from Major Wendell Cofer, Chief Deputy Sheriff, which is requesting the Board to consider replacing the Decatur County Jail Control System. County Administrator Thomas stated the current Jail Control System is the original system that was installed when the Jail was built and over the years the system has had many maintenance issues and Major Cofer is struggling to find replacement parts. Major Cofer advertised for bids on the replacement of the Jail Control System and received three bids with the lowest bid being Montgomery Technology Systems (MTS) at a price of \$241,900 and Major Cofer is recommending the purchase of

the Jail Control System from MTS. County Administrator Thomas stated funding for the replacement of the Jail Control System was included in the SPLOST VI referendum and the funds are available and recommends approval by the Board. Commissioner Davis made a motion to approve the Jail Control System as recommended. Commissioner Brock seconded the motion, a vote was taken and unanimously approved.

**Consider Approval of Language Access Plan – CDBG Project.** Chairman Stephens recognized County Administrator Thomas who stated the Language Access Plan is for current CDBG Projects. The Board had previously approved the plan however, the Department of Community Affairs did not approve the previous plan submitted, therefore some changes had to be made and resubmitted. County Administrator Thomas stated changes have been made to the plan to resubmit to the Department of Community Affairs and recommends approval by the Board, a copy of the revised plan is attached. Vice Chairman Brinson made the motion to approve the plan. Commissioner Davis seconded the motion, a vote was taken and unanimously approved.

**Consider Approval of Surplus Property.** Chairman Stephens recognized County Administrator Thomas who stated in the Commissioners' packet is a copy of a title for a 1995 Ford Ambulance that was given to the Health Department to use as a mobile clinic several years ago. The mobile clinic has been out of service for over a year due to maintenance issues and the Health Department is requesting that the mobile clinic be declared surplus and sold. The title is in Decatur County Board of Commissioner's name and requires approval of the Board to declare as surplus and to be sold on govdeals. County Administrator Thomas recommends the funds from the sale of the mobile clinic be given to the Health Department for their purposes. Commissioner Barber made a motion to approve the mobile clinic as surplus and to be sold on govdeals and the funds given to the Health Department. Commissioner Brock seconded the motion, a vote was taken and unanimously approved.

**Consider Approval of Errors & Releases.** Chairman Stephens recognized County Administrator Thomas who recommended that the Board approve the errors and releases, stating the Tax Commissioner and the Board of Assessors have approved. Commissioner Davis made a motion to approve the Errors and Releases. Vice Chairman Brinson seconded the motion, a vote was taken and unanimously approved.


**Consider Farm Service Agency Lease Agreement.** Chairman Stephens recognized County Administrator Thomas who stated the Farm Service Agency is located at the County Extension Service building and the lease has expired. County Administrator Thomas stated a reasonable extension to the lease has been successfully negotiated and if approved by the Board it will retro back to June 1, 2022 and extend through to May 31, 2025. County Administrator Thomas stated the square footage space leased by the FSA office is 3,885 square feet with the current square foot amount being \$11.54 and the new negotiated price increase to \$18 a square foot and recommends approval by the Board. Commissioner Brock made a motion to approve the Lease Agreement, a copy of which is attached. Commissioner Davis seconded the motion, a vote was taken and unanimously approved.


#### COMMISSIONERS/ADMINISTRATOR'S REMARKS

The Commissioners thanked everyone for coming.

#### ADJOURN

There being no further business, the meeting, on motion by Commissioner Davis, was duly adjourned. Commissioner Brock seconded the motion, a vote was taken and unanimously approved.

Approved:   
Chairman, Pete Stephens

Attest:   
County Clerk, Michelle B. West



**Language Access Plan  
Decatur County, Georgia  
December 2021**

**P.O. Box 726  
Bainbridge, Georgia 39818  
229-248-3030**

# LANGUAGE ACCESS PLAN

## I. GENERAL INFORMATION

Prepared By: Bob Roberson  
Bob Roberson and Associates, Inc.  
23 Eighth Avenue, SE  
Moultrie, Georgia 31768  
(229) 890-8662  
bassts@windstream.net

List of Current Applicable Funded Grants/Programs (to be automatically amended as projects are funded):

1. Grantee: Decatur County, Georgia  
CDBG Grant Number: 21p-y-043-1-6183  
Target Area: Philyaw Subdivision Street and Drainage Improvements
2. Grantee: Decatur County  
CDBG-EIP Grant Number: 21q-y-043-1-6257  
Project: Infrastructure Extensions to serve A1 Trusses

This *Language Access Plan* has been prepared to address Decatur County responsibilities as a recipient of federal financial assistance from Georgia Department of Community Affairs programs and grants funded by HUD as they relate to the needs of individuals with limited English language skills.

The plan has been prepared to ensure compliance with HUD's guidance and Title VI of the Civil Rights Act of 1964, and its implementing regulations. Under HUD's guidance, Decatur County must take reasonable steps to ensure meaningful access to their programs and activities by persons with Limited English Proficiency (LEP).

Executive Order 13166, titled *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including Decatur County.

Decatur County has developed this *Language Access Plan* to help identify reasonable steps for providing language assistance to persons with Limited English Proficiency (LEP) who wish to access services provided through programs funded by the Georgia Department of Community Affairs/HUD. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance

Speak Spanish, 1 speaks other Indo-European languages, 51 speak Asian and Pacific Islander languages, and no persons speak a language not identified in the Survey.

A review of the residents that are in the FY 21 CDBG Target Area revealed that all are able to understand English very well. There are no persons of Hispanic, Asian, Pacific Islander or Indo-European origin residing in the Target Area. This does not meet the threshold described above for translating vital documents or translated written notice of right to receive free oral interpretation of documents. Oral Interpretation Services are available for clients upon request.

Language Spoken*	# of Residents Over 5 Years of Age*	Speaks English Less Than "Very Well"*
English	24,068 (96.70%)	N/A
Spanish	713 (2.86%)	238 (0.96%)
Other Indo-European	60 (.24%)	1 (0.004%)
Asian & Pacific and Other	51 (.20%)	51 (0.20%)
<b>Total</b>	<b>24,892 (100.0%)</b>	<b>290 (1.20%)</b>

CDBG Grant Number: 21p-y-043-1-6183

Target Area: Philyaw Subdivision Street and Drainage Improvements

CDBG Grant Number: 21q-y-043-1-6257

Project: Infrastructure Extensions to serve A1 Trusses

At the present time, GA DCA has identified no Census Tracts in Decatur County that meet LEP criteria:

**2. The frequency with which LEP persons come in contact with Community Development services.**

Decatur County Administrative Staff reviewed the frequency with which staff have, or could have, contact with LEP persons. This includes documenting phone inquiries or office visits, as well as public hearings and interactions during surveys. Over the past two years, there have been no requests for interpreters and no requests for translated program documents.

A review of the residents that are in the FY 2021(21p-y-043-1-6183) CDBG Target Area revealed there are no persons residing in the area who speak languages other than English. Surveyors of family size and income in the neighborhood indicated that all households were English proficient. The CDBG-EIP project does not require any survey of residents as the infrastructure extensions will take place within an established industrial park.

Frequency of Interaction: Annually

For Project Applications:

(229) 248-3030  
athomas@decaturcountyga.gov

How Decatur County may identify an LEP person who needs language assistance:

- Post notice of LEP Plan and the availability of interpretation services free of charge in languages LEP persons would understand;
- Add statement (see below) to public meeting and event notices concerning GA DCA/HUD programs;
- All staff involved with Community Development activities will be informally surveyed periodically on their experience concerning any contacts with LEP persons during the previous year; and
- When Decatur County conducts a Public Hearing, an informational meeting or event, a staff person may greet participants as they arrive. By informally engaging participants in conversation it is possible to gauge each attendee's ability to speak and understand English. Although translation may not be able to be provided at the event (unless previously requested) it will help identify the need for future events; and
- Language Identification Cards/Posters will be used as necessary to determine a client's language needs.

**Language Assistance Measures-**Although there is a small percentage in Decatur County of eligible LEP households, that is, persons who speak English "not well" or "not at all", it will strive to offer the following measures:

1. The County Administration will take reasonable steps to provide the opportunity for meaningful access to LEP clients who have difficulty communicating English.
2. The following resources will be available to accommodate LEP persons:
  - Interpreters if available will be provided within a reasonable time period; or
  - Language interpretation will be accessed through Language Line Solutions.
3. Language Identification Cards/Posters will be used as necessary to determine a client's language needs.
4. The following statements will be added to public meeting and event notices concerning GA DCA/HUD programs:

"Persons with special needs relating to handicapped accessibility or foreign language should contact Alan Thomas, County Administrator at 229-248-3030 before \_\_\_\_\_. This person can be located at offices of the Decatur County Board of Commissioners, 203 W. Broughton Street and is available between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday,

- Determine whether complaints have been received concerning the County's failure to meet the needs of LEP individuals.

## **VII. DISSEMINATION OF THE DECATUR COUNTY LAP PLAN**

The LAP Plan will be on the Decatur County website page and provided to anyone requesting the information.

## **VIII. RECORDS**

Decatur County will maintain records in the office of the County Clerk regarding its efforts to comply with Title VI LEP obligations. These records will be reviewed periodically and open to the public in an effort to improve service.

## **IX. COMPLAINTS/FINDINGS**

Any person who believes they have been denied the benefits of this LAP or that Decatur County has not complied with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 regulations may file a complaint with the County LAP Coordinator. The County LAP Coordinator may be the first point of contact for any complaints or appeals, but the DCA LAP Coordinator must be informed of all complaints and appeals. The LAP Coordinator will provide oversight of the complaint/appeal resolution process. To file a complaint, submit the written complaint to:

Alan Thomas, County Administrator  
Decatur County Board of Commissioners  
P.O. Box 726  
Bainbridge, Georgia 39818

Or

DCA 504 Coordinator  
60 Executive Park South, N.E.  
Atlanta, Georgia 30329-2231  
[fairhousing@dca.ga.gov](mailto:fairhousing@dca.ga.gov)

## **X. AVAILABLE FEDERAL LEP RESOURCES**

HUD's LEP Website:

<http://www.hud.gov/offices/ftheo/lep.xml>

Federal LEP Website:

<http://www.lep.gov/>

LEP and Title VI Videos:

<http://www.lep.gov/video/video.html>

"I Speak" Card:





## E & R / NOD - Mobile home Tax Digest

### 2021 Digest Year

Map & Parcel	Name	100% Value From	100% Value To	Memo
69A 3	Sweetriver Properties LLC	\$ -	\$ 7,294.00	NOD. Picked up in field, purchased in 2017 per owner.
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69A 3	Sweetriver Properties LLC	\$ -	\$ 7,294.00	NOD. Picked up in field, purchased in 2017 per owner.
		\$ -	\$ 262,584.00	

## E & R / NOD - Property Tax Digest

### 2019 Digest Year

Map & Parcel	Name	100% Value From	100% Value To	Memo
22 28B	Glover George L III & Cheryle D % Stanley Glover	\$ 26,787.00	\$ 19,890.00	Adjusted acreage to 4.94 Ac per deed description.

## E & R / NOD - Property Tax Digest

### 2020 Digest Year

Map & Parcel	Name	100% Value From	100% Value To	Memo
92 25	Bouie Lillie Mae & Harris Johnnie C	\$ 9,500.00	\$ 2,409.00	Adjusted acreage to .38 Ac per deed description.
92 25A	Campbell D W Heirs % Lillie Mae Bouie & Johnnie Harris	\$ -	\$ 8,876.00	NOD. New parcel. Remaining acreage after .38 Ac to 92-25.
22 28B	Glover George L III & Cheryle D % Stanley Glover	\$ 26,787.00	\$ 19,890.00	Adjusted acreage to 4.94 Ac per deed description.

## E & R / NOD - Property Tax Digest

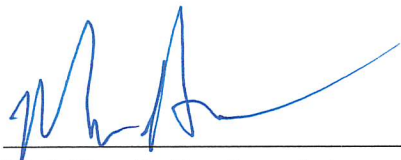
### 2021 Digest Year

Map & Parcel	Name	100% Value From	100% Value To	Memo
92 25	Bouie Lillie Mae & Harris Johnnie C	\$ 9,500.00	\$ 2,409.00	Adjusted acreage to .38 Ac per deed description.
92 25A	Campbell D W Heirs % Lillie Mae Bouie & Johnnie Harris	\$ -	\$ 8,876.00	NOD. New parcel remaining acreage after .38 Ac to 92-25.
104 12	Evergreen Plantation LLC & Lumpp Susanne	\$ 266,100.00	\$ 222,520.00	Adjusted acreage to 114.98 Ac from 145.18 Ac.
220 28B	Glover George L III & Cheryle D % Stanley Glover	\$ 26,787.00	\$ 19,890.00	Adjusted acreage to 4.94 Ac per deed description.


# E & R / NOD - Property Tax Digest

## 2022 Digest Year

Map & Parcel	Name	100% Value From	100% Value To	Memo
92 25	Bouie Lillie Mae & Harris Johnnie C	\$ 10,625.00	\$ 2,409.00	Adjusted acreage to .38 Ac per deed descriptions.
92 25A	Campbell D W Heirs % Lillie Mae Bouie & Johnnie Harris	\$ -	\$ 8,876.00	NOD. New parcel remaining acreage after .38 Ac to 92-25.
104 12	Earthworm LLC	\$ 75,183.00	\$ 63,000.00	Adjusted acreage from 27.09 Ac to 20 Ac.
104 12F	Earthworm LLC	\$ 63,000.00	\$ 86,042.00	Adjusted acreage from 20 Ac to 33.98 Ac.
Personal Property	Fastenal Company	\$ 134,314.00	\$ -	Business closed. Delete bill for 2022 digest.
22 28B	Glover George L III & Cheryle D % Stanley Glover	\$ 26,007.00	\$ 19,890.00	Adjusted acreage to 4.94 Ac per deed description.
14 10A	Kelly Remus W	\$ 27,889.00	\$ 9,742.00	Homestead removed MH to 2022 MH digest.
104 19	Mills Karen Onita Moore	\$ 2,054,396.00	\$ 2,054,396.00	Conservation use covenant solar use breach, \$142.56
84B 1	Nix Jimmy L	\$ 183,813.00	\$ 183,813.00	Added homestead 5 disabled veteran.
		<b>\$ 2,940,688.00</b>	<b>\$ 2,995,512.00</b>	



Mark Harrell - Tax Commissioner



David J. Kendrick - Board of Assessors



Pete Stephens, Chairman - Board of Commissioners

<b>UNITED STATES DEPARTMENT OF AGRICULTURE</b>  <b>LEASE AMENDMENT</b>	<b>LEASE AMENDMENT No. 2</b>
	TO LEASE NO.  <b>FSA Decatur County GA</b>
ADDRESS OF PREMISES  <b>101 AG Lane Bainbridge, GA 39818</b>	PDN Number: <b>N/A</b>

**THIS AMENDMENT** is made and entered into between **Decatur County Board of Commissioners**

whose address is: 203 W. Broughout St, Bainbridge GA 39817

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to extend lease term.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution by the Government as follows:

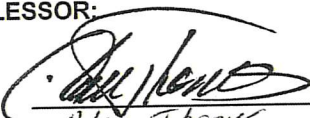
1. Effective upon execution by the Government, the lease period of the above described premises will be extended from **June 1, 2022** through **May 31, 2025**.
2. **Effective June 1, 2022**, the Government will pay the Lessor annual rent of **\$69,930.00** payable at the rate of **\$5,827.50** per month (representing **\$18.00** per square foot for **3,885** rentable square feet of office space) in arrears.
3. The lease is amended to include FAR Part 52.204-25 (attached to this lease document) which will be initialed by the Lessor and Government.
4. The Lessor must have an active/updated registration in the System for Award Management (SAM) System (<https://www.sam.gov>) upon receipt of this lease Amendment. The Government will not process rent payments to Lessors without an active/updated SAM Registration.

This Lease Amendment contains 4 pages.

All other terms and conditions of the lease shall remain in force and effect.  
IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

**FOR THE LESSOR:**

**FOR THE GOVERNMENT:**

Signature:   
 Name: Alan Thomas  
 Title: County Administrator  
 Entity Name: Decatur County GA  
 Date: 10/26/2022

Signature: ELENA NORFOLK Digitally signed by ELENA NORFOLK Date: 2022.10.28 17:26:50 -04'00'  
 Name: \_\_\_\_\_  
 Title: Lease Contracting Officer, USDA  
 Date: \_\_\_\_\_

*Approved by BOC 10/25/2022*

**WITNESSED FOR THE LESSOR BY:**

Signature: Michelle B. West  
 Name: Michelle B. West  
 Title: County Clerk  
 Date: 10-26-2022

**Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment  
(Nov 2021)**

(a) *Definitions.* As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

*Covered foreign country* means The People's Republic of China.

*Covered telecommunications equipment or services* means—

(1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);

(2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);

(3) Telecommunications or video surveillance services provided by such entities or using such equipment; or

(4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

*Critical technology* means—

(1) Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;

(2) Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled—

(i) Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or

(ii) For reasons relating to regional stability or surreptitious listening;

(3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);

(4) Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);

(5) Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or

(6) Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

*Interconnection arrangements* means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (*e.g.*, connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

*Reasonable inquiry* means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

*Roaming* means cellular communications services (*e.g.*, voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

*Substantial or essential component* means any component necessary for the proper function or performance of a piece of equipment, system, or service.

(b) *Prohibition.*

(1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.

(c) *Exceptions.* This clause does not prohibit contractors from providing—

(1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

LESSOR  GOVERNMENT: 

(2) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(d) Reporting requirement.

(1) In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at <https://dibnet.dod.mil>. For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at <https://dibnet.dod.mil>.

(2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause

(i) Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) *Subcontracts.* The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial products or commercial services.

(End of clause)