

**MINUTES
DECATUR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' BOARD ROOM
TUESDAY, JANUARY 22, 2013**

PRESENT: CHAIRMAN RUSSELL SMITH, VICE CHAIRMAN FRANK LOEFFLER, COMMISSIONERS DR. BUTCH MOSELY, OLIVER SELLERS, DENNIS BRINSON AND JAN GODWIN, COUNTY ATTORNEY BROWN MOSELEY, COUNTY ADMINISTRATOR GARY BREEDLOVE, COUNTY CLERK BEVERLY KING AND NEWS EDITOR JUSTIN SCHUVER.

INVOCATION AND PLEDE OF ALLEGIANCE

Chairman Smith called the meeting to order at 9:00 a.m. After the call to order, Commissioner Dennis Brinson gave the invocation and all those assembled pledged allegiance to the flag of the United States of America.

AMENDMENTS / APPROVAL OF AGENDA.

Vice Chairman Loeffler made a motion to approve the agenda as presented. Commissioner Mosely seconded the motion. A vote was taken and unanimously approved.

SPECIAL PRESENTATIONS

Audit Report FY July 1, 2011 – June 30, 2012. Chairman Smith recognized Ben Lee, Certified Public Accountant. Mr. Lee briefed the Board on the findings of the county's recent audit for the fiscal year 2011-2012. Mr. Lee said that the county received an unqualified opinion on its audit. That is the highest rating that a governmental body can achieve and it means that the auditor believes that the county's financial statements present a clear and accurate picture, without any reservations, exceptions or concerns. Mr. Lee said the county's revenues exceeded its budgeted estimate by approximately \$15,000.00. Mr. Lee noted that the county's budgeted expenditures were \$17.4 million, but the actual expenditures were \$16.8 million, or approximately \$650,000.00 under budget. Mr. Lee stated in tough economic times, he congratulated the departments in doing a good job of managing their budgets. Mr. Lee recommended that the county update its cash management policies, which were originally written in 2005 and contain out-of-date references. Mr. Lee also suggested that the county implement an anti-fraud program to help lessen the risk of embezzlement and other types of fraud. Mr. Lee stated one simple type of an anti-fraud program would be to require all employees to annually sign a certification acknowledging that they are not committing fraud. Mr. Lee recommended that the county examine the budgets of its business-type activities or services that customers pay for and which are designed to help produce additional revenue for the county.

Col. Breedlove stated Ben Lee offered the county a savings of \$2,000.00 a year if the Board approved his contract for another two years. Vice Chairman Loeffler made a motion to extend Ben Lee's contract with the county for another two years for a savings of \$2,000.00 per year. Commissioner Brinson seconded the motion. A vote was taken and unanimously approved.

Commissioner Mosely commended all the staff for doing a good job of managing their budgets.

Workforce 44. Chairman Smith recognized Charles Williams, Executive Director for the Southwest Georgia Workforce Investment Board. Mr. Williams stated that Workforce 44 covers 14 counties. Mr. Williams stated the Board consists of 14 county commissioner chairpersons & 14 county seat mayors. Mr. Williams gave a presentation explaining the economic impact and the human capital impact. Mr. Williams explained the placement in employment or education, attainment of degree or certificate and literacy and numeracy gains. Mr. Williams stated that workforce 44 supports services such as on the job training, work experience training, recovery act and trade adjustment assistance.

PUBLIC PARTICIPATION

There was no public participation.

APPROVE MINUTES OF PREVIOUS MEETING

Vice Chairman Loeffler made a motion to approve the minutes of the Commissioners' Meeting held January 8, 2013. Commissioner Sellers seconded the motion. A vote was taken and unanimously approved.

Commissioner Mosely made a motion to approve the minutes of the Special Called Meeting held January 7, 2013. Vice Chairman Loeffler seconded the motion. A vote was taken and unanimously approved.

OLD BUSINESS

Motorola Tower Update. Chairman Smith recognized Tonya Griffin, E911 Director. Ms. Griffin stated the infrastructures are in place on all four sites and ready to go. Ms. Griffin stated the county is waiting on the remedial engineering on the spring creek tower. The soil survey and the ground penetrating radar have been completed and should have the results back from the engineers this week.

Update on Residential Septic at Waste Water Treatment Plant. County Administrator Breedlove stated we are in the middle of the 90 day temporary process. Col. Breedlove stated we are getting a little business from Peaks Septic Tank and Mike Floyd.

Update on Waste Water Treatment Plant Draft RFP – Elevated Water Tower. Col. Breedlove stated bids were received for the Elevated Water Tank Rehabilitation and opened on January 22nd. A total of five bids were received. Col. Breedlove stated that Tank Pro, Inc. with a total base bid of \$274,654.00 was determined to be the low bidder. Col. Breedlove recommended that the Board enter into an agreement with Tank Pro, Inc. to construct the Elevated Water Tank Rehabilitation. Commissioner Sellers made a motion to approve the bid from Tank Pro, Inc. in the amount of \$274,654.00. Commissioner Mosely seconded the motion. A vote was taken and unanimously approved.

Update on GEMA Home Demolitions. Chairman Smith recognized Public Works Director Dennis Medley. Mr. Medley stated of the 14 total homes to be demolished, 10 homes have been completed. Mr. Medley stated of the 4 remaining, 2 homes are ready to start demolition and we are waiting for the other 2 homeowners to turn their keys in. Mr. Medley stated once all the homes are demolished, GEMA will inspect all of the properties.

Verizon Cell Phone Conversion. Col. Breedlove stated all the phones are in and have been converted over to Verizon. Col. Breedlove stated the administrative staff will now be able to monitor cell phone usage on line.

Update on Seminole County Solid Waste Transfer. Col. Breedlove stated everything is going well and meeting everyone's satisfaction.

Update on WWII Renovation Project. Col. Breedlove stated through a telephone conference last week the estimated values to do the projects that were recommended have approximately doubled in amount. A lot of the things that have been recommended can be done by inmate labor and county employees to save on some of the expenses.

Update on Creek Heritage Trail. Col. Breedlove stated there are 4 signs with displayed heritage to be placed along the river walk that the City of Bainbridge has scheduled to put in. Col. Breedlove stated the grant was approved for this project. Col. Breedlove stated he would be meeting with the City of Bainbridge in the next few weeks to determine the next course of action to place these signs and should be completed by June, 2013.

NEW BUSINESS

Consider Approval of Alcoholic Beverage License for Tim Smith – Southwind Plantation. County Clerk Beverly King stated Mr. Smith met all the requirements to receive an alcoholic beverage license for Southwind Plantation. Commissioner Godwin made a motion to approve an alcoholic beverage license for Tim Smith. Vice Chairman Loeffler seconded the motion. A vote was taken and unanimously approved.

COMMISSIONERS / ADMINISTRATOR'S REMARKS

Commissioner Godwin commended Dennis Medley and the public works department on the work done on Stone Road. Commissioner Godwin stated that Stone Road was in better shape now than it has been in several years

Commissioner Brinson commended all the department heads and staff for staying within their budget.

Chairman Smith commended all the department heads and staff for doing a great job staying within their budget during difficult economic times. Chairman Smith announced there will no longer be a finance committee. Chairman Smith stated the County will have an audit review committee.

Commissioner Mosely said he appreciated how well things are going.

Commissioner Sellers stated he was pleased with the status on Carters Mill Road and to continue the progress.

County Administrator Breedlove commended the work done by the Public Works Director Dennis Medley. Col. Breedlove stated a detailed orientation for the new commissioners including a tour of all the departments will start in the morning at 8:00 a.m. from the County Administrator's office.

Vice Chairman Loeffler made a motion to go into executive session to discuss personnel and litigation. Commissioner Brinson seconded the motion. A vote was taken and unanimously approved.

After the executive session the Commissioners assembled back in the board room. Vice Chairman Loeffler made a motion to go into regular session. Commissioner Mosely seconded the motion. A vote was taken and unanimously approved.

Chairman Smith stated the Board received information pertaining to some litigation matters and personnel matters. Chairman Smith stated no action was taken at this time.

There being no further business, the meeting, on motion by Vice Chairman Loeffler, was duly adjourned. Commissioner Sellers seconded the motion. A vote was taken and unanimously approved.

Approved: Russell Smith
Chairman

Attest: Beverly J. Kuy
County Clerk